



**Announcement of King Mongkut's University of Technology North Bangkok
on Guidelines for Education Arrangement and Personnel Working Practices
in King Mongkut's University of Technology North Bangkok, Rayong Campus**

As the Centre of COVID-19 Situation Administration has made an official statement on 13 July 2020 that one coronavirus patient was found in Rayong Province, and it was also found that the infected person went to some places in Rayong Province which lead to the tendency of the spread of coronavirus 2019 in Rayong Province, King Mongkut's University of Technology North Bangkok deems it appropriate to issue this announcement in order to ensure the safety of students and personnel of King Mongkut's University of Technology North Bangkok, Rayong Campus.

1. During 14 July 2020 – 27 July 2020, all courses offered by King Mongkut's University of Technology North Bangkok, Rayong Campus and Research and Human Resource Training Center for Industry shall be arranged through an online platform only.

2. The university staff who went to the same places with the infected person or have family members went to the same places with the patient have to work from home from 14 July 2020 to 27 July 2020, and have to make a proposal reporting to the Vice President for Rayong Campus or the department's director. The Vice President or the department's director shall assign work to the personnel, as well as supervise and evaluate their work. For the personnel who have no risk of the coronavirus infection shall work at the office as usual. But all personnel and the outsider who come to the university have to strictly observe the protective measures against the spread of coronavirus, including wearing a face mask, being checked for body temperature before the entry, maintaining social distancing and registering before entry to the university and the departure from the university.

3. The students and personnel are advised to avoid going outside their homes or going to the crowded areas without necessary reasons. They also should follow the university's news constantly.

4. In urgent or necessary cases, the Vice President or the department's director can order any personnel with the risk to come to work at the university as necessary in order to ensure the effectivity of the operation.

5. In case any problems arise from the implementation of this announcement, the Vice President for Rayong Campus have the authority to decide to issue orders as appropriate and report the case to the President.

This announcement will take effect from 14 July 2020 to 27 July 2020.

Announced on 14 July 2020

(Prof. Dr.-Ing. habil. Suchart Siengchin)

President